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| <input type="checkbox"/> Tier 1 Pro D <input type="checkbox"/> Tier 2 Training <input type="checkbox"/> Tier 2 Classroom Solution <input checked="" type="checkbox"/> Tier 3 Training <input type="checkbox"/> Tier 3 Student Solution |  |
| <b>Name of Service (classroom/student/training)</b>  |  |
| AAC in the Classroom and Throughout the Day  |  |
| <b>School District</b>   | <b>Service Location (school/location)</b>                                      |
| SD 4 - Central Valley  | Central Valley Board of Education Office (1234 Main Street, Pleasantville, BC) |
| <b>CAP Meeting Date</b>  | <b>CAP Meeting Format</b>  |
| May 10, 2016   | <input type="checkbox"/> F2F <input checked="" type="checkbox"/> Distance      |

| Meeting Participants |                            |  |              |
|----------------------|----------------------------|--|--------------|
| Name                 | Role                       | Email  | Phone Number |
| Mary Johnston        | SET-BC CAP Consultant      | <a href="mailto:mjohnston@setbc.org">mjohnston@setbc.org</a>     | 604-269-1234 |
| Frank Smith          | District SLP (Key Contact) | <a href="mailto:fsmith@sd4.bc.ca">fsmith@sd4.bc.ca</a>           | 778-888-1234 |
| Kim Blacksmith       | District Partner           | <a href="mailto:kblacksmith@sd4.bc.ca">kblacksmith@sd4.bc.ca</a> | 604-778-1234 |
|                      |                            |  |              |

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| <b>District / School Team to Receive Service(s)</b>  |
| <b>General Description of Team / Class / Student (snapshot)</b>  |
| Central Valley has 5 SLPs located throughout the district. District has a limited technology library for district specialists to use.  |
| <b>Baseline (level of knowledge/skill, strategies/interventions in tried/in place, existing access to technology)</b>  |
| <p>Team<br/>This district just reorganized staff. As such, 4 SLPs in the district are new employees to the district. Their knowledge about AAC software and technology is at the beginning level. The district acquired an Accent Speech Generating Device last year through SET-BC's redundant technology transfer and will be receiving the emerging communication AAC bundle from the Complex Needs Technology Project SET-BC. None of the current district SLPs have received specific training on AAC apps as of yet.</p> |
| <p>Student(s)<br/>The SLPs primarily work with the elementary students in the district.</p>  |
| <b>Goal(s) for Training and/or Technology Support (for service year)</b>   |
| <ul style="list-style-type: none"> <li>- Increase knowledge and familiarity of SLPs implementing a variety of communication systems including low and medium technology AAC systems</li> <li>- Build awareness of high technology systems such as dynamic screen display and Unity/Minspeak based SGDs</li> </ul>  |

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| - Increase familiarity with strategies and activities that encourage participation of students using AAC in the classroom                |
| <b>Service Evaluation Plan</b> (how will the team know if goals have been met?)  |
| - Increased student success in the classroom and increased use of district technology with students experiencing communication barriers. |
| - Increased knowledge base of SLPs leading to informed decisions re: selection and/or purchase of AAC systems                            |

| Description of Service(s) Requested – Details   |   |
|---|---|
| <b>Approved at Provincial Review</b>  |   |
| <ul style="list-style-type: none"> <li>- Face to Face Full day workshop entitled “AAC in the Classroom and Throughout the Day” 9:00 am -3:00 pm</li> <li>- Participants include SLPs and other district specialists (e.g. OT, Inclusion Support Teacher)</li> <li>- Discuss and explore strategies and implementation ideas for use of AAC in the classroom and school environment.</li> </ul>  |   |
| <b>Service Description</b> <input checked="" type="checkbox"/> Single Day <input type="checkbox"/> Multi Day <input type="checkbox"/> As Scheduled During Service Year (T2 CBS/T3 Student)  |   |
| <ul style="list-style-type: none"> <li>- Specific areas to be discussed include:             <ul style="list-style-type: none"> <li>o Basic AAC Implementation strategies for the school Environment</li> <li>o Activities and Ideas to promote AAC use and participation in the classroom and school environment: creating opportunities for students to communicate.</li> <li>o Building Core Vocabulary in the classroom for students using AAC: importance of core vocabulary and activities that can target learning and using Core Vocabulary</li> <li>o Literacy and AAC: some ways that students using AAC can participate in literacy activities.</li> <li>o Use of loaned communication devices (iPads) to help participants familiarize themselves with navigating through page sets, core vocabulary and process of using AAC App/device for writing – focus on TouchChat app.</li> <li>o Time for questions and discussions regarding specific students and ideas</li> </ul> </li> </ul> |   |
| Requested date(s)/times(s)  |   |
| February 1, 2017  |   |
| Participants / Attendees  | Format  |
| Audience (teacher/EA/admin): SLPs, OT, Inclusion Support Teacher (NOTE: SLPs from two neighbouring districts will be invited to attend session)<br>Estimated Number: 8 – 15 (depending on attendance from other districts)  | <input checked="" type="checkbox"/> Face to Face<br><input type="checkbox"/> Online |

| Technology Loan Requested (if applicable)   | Ship to (Name, School, Address, Phone Number)   |
|---|---|
| <input checked="" type="checkbox"/> Short Term Loan <input type="checkbox"/> Long Term Loan <input type="checkbox"/> N/A<br>- 15 iPads with Touch Chat App, Lamp Words for Life App and Compass with PODD | Frank Smith<br>Central Valley BOE<br>12345 Central Valley Blvd<br>Central Valley, BC<br>V0A 2M2<br>778-888-1234 |

| Service Provision Agreement   |  |
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| SET-BC and School / District Service Commitment   |  |
| SET-BC works in partnership with school districts to provide effective technology services and solutions. Successful delivery and implementation of services and solutions requires a coordinated effort on the part of all team members.   |  |
| During the service year, <b>SET-BC</b> provides:<br><input checked="" type="checkbox"/> Consultation and technology service planning support<br><input checked="" type="checkbox"/> Loan of technology solutions to school districts (if applicable)<br><input checked="" type="checkbox"/> School/district team training<br><input type="checkbox"/> Implementation support and resources<br><input type="checkbox"/> Technical support to maintain and repair SET-BC loaned equipment<br><input checked="" type="checkbox"/> Other - short description of session provided by December 1 <sup>st</sup> to Frank Smith | During the service year, <b>the School/District team</b> provides:<br><input checked="" type="checkbox"/> Release time as required for consultation, planning meetings, and training activities<br><input type="checkbox"/> Peripheral devices and consumable items as required to support implementation of technology loans<br><input type="checkbox"/> Access to school / district educational software required<br><input checked="" type="checkbox"/> Security for SET-BC loaned technology<br><input type="checkbox"/> Team access to online information, training, and student resources<br><input checked="" type="checkbox"/> Other Venue arrangements; snacks; participant coordination (information circulation, registration, etc) |

| Additional Service Implementation Notes   |
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| <ul style="list-style-type: none"> <li>- Frank Smith to coordinate venue and invitations to other districts – will get final participant numbers to SET-BC consultant by January 15<sup>th</sup></li> <li>- Board office venue has good wifi connectivity</li> <li>- Important to include some time during the workshop for team to plan future AAC implementation for specific students</li> <li>- District has several students currently using iPads with Proloquo2Go and one student using a Dynavox Maestro (previously supported SET-BC student)</li> </ul> |

**Supporting Documentation**

DSC     Other \_\_\_\_\_     N/A

*The services described in this CAP are subject to the terms of service for SET-BC services as per the SET-BC District Request for Service (DRFS) document for the current school year, which must be signed by the appropriate district administrator before these services can proceed.*

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