

Using the Google Read&Write Simplify Tool to Declutter and Simplify a Webpage

** Thanks to SD#71 for partnering with us to develop this helpful resource!

ABOUT: In this activity, participants will learn how to use Google Read&Write to simplify a webpage. The Simply page tool is used to remove clutter from websites and decreases the amount of text on a page.

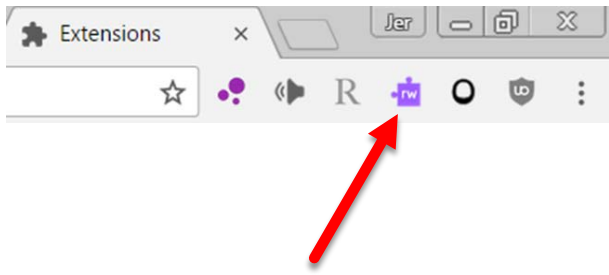


WHAT YOU WILL NEED:

Before you begin, you will need to have Google Read&Write installed on your computer. You will need:

- The Chrome Browser installed on your computer.
- A webpage or database of your choice open.



1	<p>Launch the Chrome browser. Use the search box to search the web or database e.g., Egypt.</p>	
2	<p>Open the webpage or article.</p>	

<p>3</p>	<p>To launch Google Read&Write on a webpage or database click on the purple Google Read&Write puzzle icon located to the right of the address bar.</p>	
<p>4</p>	<p>The toolbar opens. Click on the Simplify page tool. Please Note: This tool is only available when a webpage is opened. This tool is not available when using MS office tools, Google Doc, Google Slide, PDF, or ePub.</p>	
<p>5</p>	<p>When the simplified page opens you have the option of summarizing the webpage further by clicking the “+” or the “-” or changing the contrast.</p>	

Additional information – Click the link to watch a video on how to Simplify and Summarize Web Pages using Read&Write for Google Chrome - <https://www.youtube.com/watch?v=F-qWELTXI18>