

Kurzweil 3000 (Win) v.12

Using the Study Skills Tools

Suggested Activities

Once you have completed the tutorial, try these activities to practice using the Study Skills tools...

1. Open an image document from the Sample Documents folder. Use the highlighters to highlight main ideas and supporting details in the document. Extract the highlights to create a study guide. Make sure you've set up the indent and prefix so the main ideas are obvious. Save the extracted document
2. Think of a task you might have your student do that would involve the highlighters. Rename the highlighters so your student will remember how to use each colour.
3. Add a sticky note with instructions to your document.
4. Add a footnote explaining a word to your document.
5. If you have a microphone attached to your computer, add a voice note.
6. Move all your annotations around. Delete the annotations or notes.
7. Add one of each type of bubble note to your document – an instructional bubble note, a vocabulary note, a True/False question, a multiple choice question and a text answer question. Think of the different ways you can use bubble notes to teach your students reading comprehension strategies (e.g. when/why would you use the cloud appearance option?).
8. Extract your bubble notes to a separate document. Add or delete text to create a simple reading comprehension quiz that could be printed out and given to other students in the class not using Kurzweil 3000.