

## Kurzweil 3000 (Win) v.12

### Navigating Documents

### Suggested Activities

**Once you have completed the tutorial, try these activities to practice navigating documents...**

1. Open an image or scanned file from the Sample Documents folder – choose one that contains more than one page. Try the different zoom levels to find one that would work for your student. Set that zoom level as the default My Zoom level.
2. Use the page thumbnail tool to navigate around a single page.
3. Use the document thumbnail tool to navigate around the different pages of the documents. Change the size of the thumbnails.
4. Create several bookmarks in your document. Practice moving around the document using the bookmarks. Delete one or more bookmarks. Move one or more to another area of the text. Decide if and how you would teach your student to create or use bookmarks as a navigational tool.