SET-BC iOS Device Loans – IMPORTANT PLEASE READ THIS

As with all SET-BC technology, iOS devices are the property of SET-BC, on loan to the school district or independent school for use with a designated student, classroom, or project to support specific goals. The loan of iOS devices is subject to standard SET-BC technology loan policies. Additionally, please note:

> **Do not enable the Find my iPhone Activation Lock service on SET-BC iPads. The district will be responsible for replacing devices that are made unusable by unauthorized use of this service.**

- The Find my iPhone Activation Lock service may not be used with SET-BC iPads as inappropriate use of this service can render a device permanently unusable.

- IOS devices on loan from SET-BC should be managed by the district like any other IT asset on loan from SET-BC. Districts interested in managing SET-BC iPads and iPods using their existing MDM system should note the following:
    - SET-BC is unable to provide devices that are associated with the district's DEP account; SET-BC devices must be enrolled manually.
    - SET-BC is only able to deliver apps through individual App Store redemption codes; we are unable to provide apps via Managed Distribution licenses.
    - Districts must remove any supervision or activation lock restrictions fr om devices that are returned to SET-BC; if devices returned to SET-BC are found to be unusable due to the presence of supervised mode or activation lock, the district will be invoiced for the cost of the device.

- As iPads and iPods are on loan to the district, they should be treated as a district asset. Use of the device by students or staff outside of the school is at the district's discretion and under its responsibility if lost or damaged.

- iOS devices are shipped from SET-BC in an 'as-new', in-box state. Activation of the device and installation of apps must be completed before the device can be used.

- Access to an iTunes account is required in order to install apps. This iTunes account, and provisions for its long-term management, should be identified at the CAP meeting and in discussion with school and/or district IT staff.

> **SET-BC strongly recommends that the iTunes account and associated email address are dedicated to this purpose and managed by the district. Individual staff, parent, or student email addresses and Apple accounts should not be used for this purpose.**

- iOS device loans may include gift codes to be redeemed for the installation apps as selected at the CAP meeting, from SET-BC's list of supported apps, to meet the specific goals for this loan. Gift codes can be found on a certificate shipped with the device. Treat gift codes like cash as they are unique, can only be used once, and are intended only to be used for the purpose for which they are loaned. Since gift codes can only be used once, please ensure certificates are redeemed only once. For more information on how to redeem a gift code, see Apple support at: http://support.apple.com/en-ca/HT201209.

- Additional free or district-purchased apps may be installed at the district's discretion.

- The SET-BC loan bank also provides various standard accessories such as stands, keyboards, speakers, headphones, and cases. These are provided along with the device if identified in the CAP meeting as necessary to meet the goals of the solution containing iOS devies. Additional accessories may be added at district expense.

- The use of Apple iCloud services and/or the use of many popular cloud-based apps and services may result in a violation of the BC Freedom of Information and Protection of Privacy Act (FOIPPA) by causing a student's or other person's personal information to be stored outside of Canada without their consent

> **Before enabling these services, be sure you understand how your district's policy regarding FOIPPA applies to the use of such services on student devices.**

For more information about SET-BC loans of iPads and iPods, contact the SET-BC loan bank at LoanBank@setbc.org.