

Read&Write for Google Chrome – Help

Introduction

The Help feature will take the user to the texthelp website. It will direct the user to frequently asked questions that one may encounter when using the toolbar. It also contains information on other various platforms for Read&Write and other tools texthelp has developed.

Learning Objectives

Completion of this tutorial will give you experience with the following:

- Using the help feature to find answers to questions you may have

This tutorial assumes:

- Access to Google Chrome browser on a Windows, Mac or Chromebook computer and NOT a tablet.
- Read&Write extension for Google Chrome is installed.
- Access to the premium features. Click [here](#) to find out how.
- Access to the internet.

Case Study

Mr. Huber is a Grade 10 teacher who is having trouble with the Collect Highlights tool as it is not creating a new Google Document. After using the *Help* feature, he realizes he needs to review the permissions to allow it to open a new Google Document. He also is able to read other various tools texthelp has developed such as Snapverter, or EquatIO.

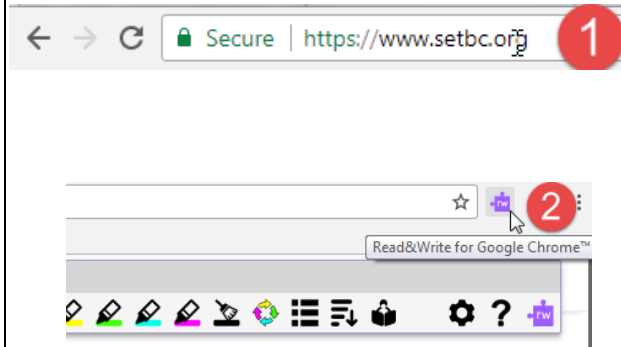
Help using Read&Write for Google Chrome

1

Open a web page in your Chrome Browser. (1)

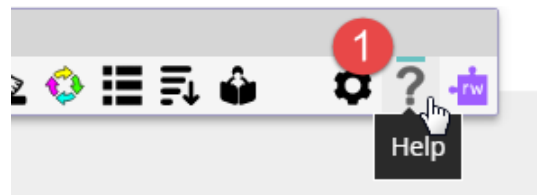
Ensure that the Read&Write Chrome extension is running by locating the purple R&W icon will appear in the top right hand corner.

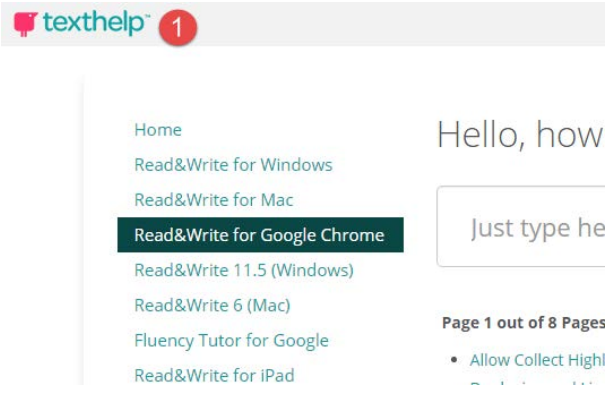
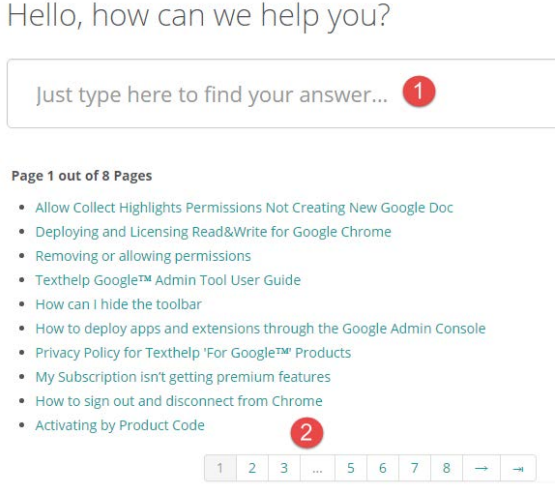
Click on the icon (2) to activate the Read&Write toolbar.



2

Click on the *Help* Icon (1).



<p>3</p>	<p>A new tab will open that will direct the user to the texthelp support page (1).</p>	
<p>4</p>	<p>Type in keywords to find answers to question you may need help in (1), or browse through the pages of answered questions (2).</p>	
<p>5</p>	<p>Browse through the various texthelp options to learn more about them (1).</p>	