

Information Circular: 002 – 05 Service Allocations to School Districts

SET-BC Service Points Allocation:

SET-BC Service Points Allocation System:

Services are requested in the form of Service Points. BC school districts use Service Points to access technologies from the SET-BC standard loan bank catalogue and related training. A school district's total Service Point allocation is calculated as a percentage of the number of students with BC Ministry of Education designated funding in physically handicapped, visually impaired and autism categories. School districts and independent schools access services from SET-BC during the school year at three specific times called Service Cycles.

Service Points

School districts establish priorities for students requiring SET-BC services based on allocated service points. Service Point Options are grouped into three general categories to provide school district planning teams with the flexibility to meet a broad range of student need.

One Point Solution

One Point Solutions are for students who require a low cost device, or software which requires little team support and training. Also for new students who require software or low cost devices which may be considered an accessory for an existing student. It is not expected that a one point solution will require extensive support or training for the school team.

- ❖ It is expected that districts carefully consider whether a one point solution is sufficient to promote student success. A One Point Solution Planning Form is available for this purpose.

Three Point Solution

For students who require a solution such as a desktop or laptop computer with additional assistive technology software, or a medium cost communication device. Training and support range from moderate to extensive for a three point solution.

Seven Point Solution

High cost items such as Braille note-takers and many speech generating devices fall into this category. Typically, support and training needs will be extensive for a seven point solution.

A table of 1, 3, and 7 point solutions can be found at ftp://ftp.setbc.org/pub/SETflex/SETflex_tech_list.pdf

District Screening Process and Decision Making:

The School District Planning Committee decides which students are put forward for SET-BC services each Service Cycle.

Screening Meeting

SET-BC staff meet with school district staff to discuss the allocation of resources and services to the district. At district screening meetings, SET-BC consultants can assist with suggestions and tools to help district staff make decisions about which students receive service, and which service option may be most appropriate.

District Screening Checklist.

School districts need detailed information from the school-based team in order to make informed decisions. SET-BC district partners and district planning committees require school based teams to complete a District Screening Checklist form to review information about student and school team needs and capabilities.

District Management of Service Points

The district screening team makes assistive technology related decisions based on the points required to meet the request.

For 1 Point Solutions the team has the option to add an additional '2 points' to the request in order to provide a more complete solution for a student. eg:

- o a '1 point' access software solution is provided to the school team with the expectation the software will run on a classroom based computer. If the software is incompatible and it becomes apparent that the school team will require the loan of additional technology, the district planning team can decide to allocate an additional 2 points.

The two points should be allocated within 3 Service Cycles of the original request, and be within the district Service Points allocation.

Additional Information:

Please call the SET-BC office in your Region if you have further questions.

Region 1 (Victoria) • Vancouver Island (250) 595-7511

Region 2 (Vancouver) • Lower Mainland (604) 261-9450

Region 3 (Vernon) • Okanagan (250) 549-9221

Region 4 (Kimberley) • Kootenay (250) 427-7888

Region 5 (Prince George) • Caribou/Chilcotin (250) 562-9650

Region 6 (Prince Rupert) • North Coast (250) 624-6621

Region 7 (Dawson Creek) • Northeast BC (250) 782-4860

SET-BC also provides service from 12 Satellite offices around the province. To find a Satellite office closer to your location, visit <http://www.setbc.org/contacts/default.html>.