

## Mounting of SET-BC Loan Equipment

SET-BC provides funding for the mounting of SET-BC loan equipment to a student's wheelchair or workstation. It is recommended that an occupational therapist or physiotherapist coordinate the installation and maintenance of mounting systems.

### Procedure:

A school team or designate contacts an agency to provide equipment mounting parts and / or installation. The agency is required to fax a complete quote detailing all "parts, labour and installation" costs to:

**Attention: SETBC Loan Bank**  
**Facsimile: (604) 261-2256**

The SET-BC loan bank will send a confirmation letter to the agency authorizing them to invoice SET-BC for the cost of the mounting system. Copies of the confirmation letter will also be sent to the school team, the SET-BC case manager, and the parent/guardian.

The school team or designate is responsible for working with the agency to coordinate installation and on-going maintenance of the mounting system.

Invoices to SET-BC for completed mounting system must be received by SET-BC prior to May 15<sup>th</sup> of the school year the mounting work is completed.

### What is a mounting system?

An equipment mounting system is a part, or collection of parts custom fabricated or specifically manufactured to mount SET-BC loan equipment. Mounting of equipment improves student usability by providing optimal positioning of the equipment on a wheelchair or workstation.