

## Clicker 5

# Setting the User Preferences for Multiple Users

## Introduction

Clicker 5 is a talking word processor that has the ability to combine graphics, text and speech in custom reading and writing environments that can effectively support students' reading comprehension and written output. The program has the ability to set different user preferences so it can accommodate students with varying needs for writing support. By setting the User Preferences, you can ensure that each time one of your students opens a Grid set or activity, it functions properly for him or her.

This tutorial assumes...

- ensure you have the Clicker 5 program installed on your computer's hard drive. Please refer to the installation and set up instructions that came with your software. NOTE: If you have Clicker 4 installed on your computer, you are NOT required to deinstall it first. Installation of Clicker 5 will not affect your Clicker 4 installation but will integrate your existing Clicker 4 grids into the Clicker 5 Explorer.

## Learning Objectives

Completion of this tutorial will give you experience...

- adjusting the User Preferences
- exporting the User Preferences to student files
- importing a User Preference file while using a Grid set
- creating a shortcut to a student's User Preference file
- saving student documents

**IMPORTANT NOTE:** If you are just starting to use Clicker 5 with your students, you may find it helpful to follow this sequence to set up the program so you have individual, easily accessible user preferences for everyone...

1. Launch Clicker 5 and open any Example Grid set.
2. Go to the "**Options**" menu and select "**User Preferences**".
3. Adjust the various preferences to suit your first student and click "**OK**" to exit the window.
4. Go to the "**Options**" menu and select "**Export User Options...**"
5. Save the student's option file by typing in a name (like "Billy") and saving the file in the default Clicker 5 folder.
6. Go back to the "**Options**" menu and select "**User Preferences**" and adjust them for your second student.
7. Go to the "**Options**" menu and, again, "**Export User Options...**" this time giving the file the name of your second student.
8. Continue until all your student preference files have been exported.

- To make it easy for students to launch their own preferences, physically locate the files you just saved on your hard drive and create shortcuts or aliases to your desktop.

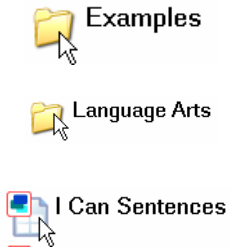
**Windows** – My computer – C drive – Documents and Settings – All Users – Shared documents – Clicker 5

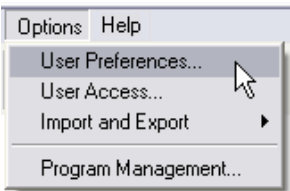
**Macintosh** – Macintosh HD – Users – Shared – Crick Software – Clicker 5 files

When students double-click on their preference file, Clicker 5 is launched and any Grid set they use will observe their preferences.

- Create or modify any grid sets you want your students to use. Create a home grid (instructions available in another tutorial) so your students can independently launch your activities.

## Launching Clicker 5 and Opening a Clicker 5 Example

Launching Clicker 5 and Opening a Clicker 5 Example		
1	<p>Launch Clicker 5 from the desktop or programs list.</p>	<p><b>Windows Users</b></p> <ul style="list-style-type: none"> <li>Go to the <b>Start</b> menu</li> <li>Go to the <b>All Programs</b> list</li> <li>Select “Crick Software”</li> <li>Select “Clicker 5”</li> </ul> <p><b>Note:</b> You may choose to put a Clicker 5 shortcut on your desktop to eliminate these steps.</p> <p><b>Mac Users</b> Double-click the Clicker 5 alias on your desktop or system dock.</p>
2	<p>Launching the program will take you to ClickerExplorer. Open a Clicker Grid set by <b>double-clicking</b> on the “Examples” folder in ClickerExplorer. <b>Double-click</b> on the “Language Arts” folder and then <b>double-click</b> on the “I Can Sentences” Grid set to open it.</p>	

Setting and Saving User Preferences		
1	<p>Go to <b>Options</b> &gt; <b>User Preferences...</b></p>	

The window that opens has four tabs...

**Editing** – for giving or limiting access to the editing features of the program – Deselect these options if you don't want your student to be able to change your grid sets.

**Writing** – for setting the spelling and autocorrection features as well as what word banks and keyboards pop up when the Word bank and keyboard buttons in the Grid set menu are clicked.

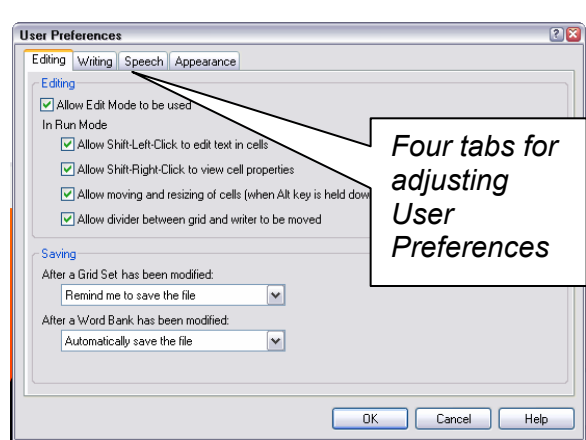


2

**Speech** – for setting the amount of auditory feedback the student receives when typing and reading their text.

**Appearance** – for adjusting the toolbar size and display

Once you have set the User Preferences for your student, click **OK** to exit the User Preference window.



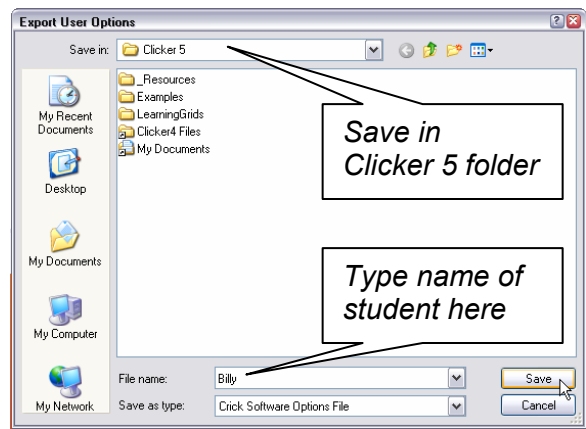
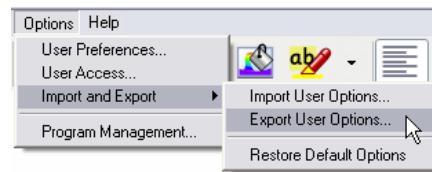
The next step is to save those preferences as a Crick Software Options File.

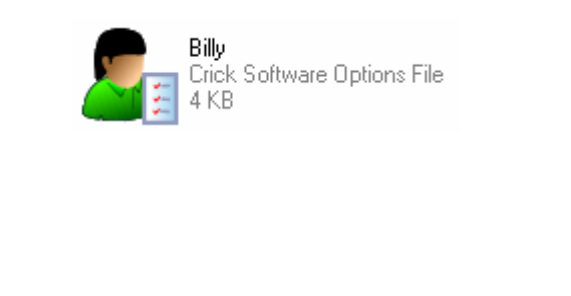
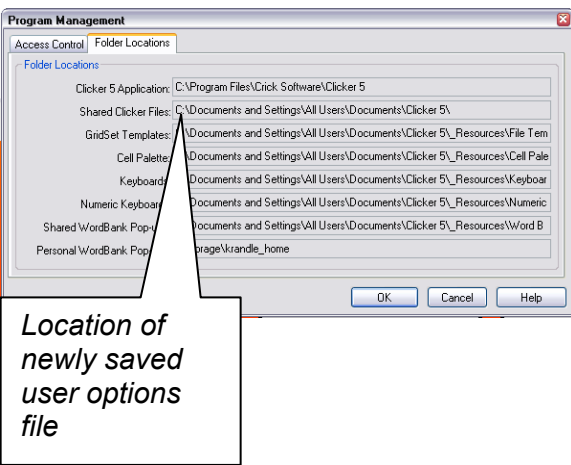
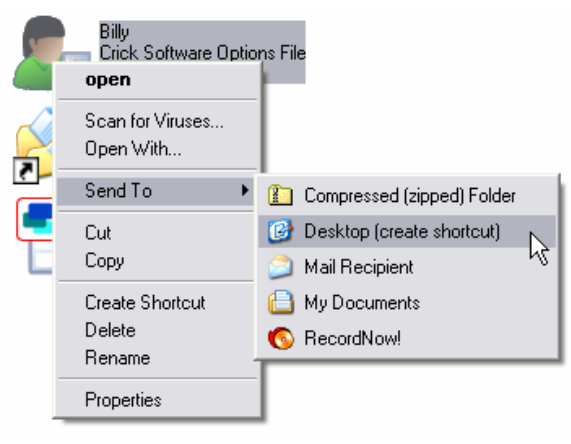
Go to the **Options** > **Import and Export** > **Export User Options...**

The Export Users window opens up allowing you to save the student preference file to the Clicker 5 folder on your hard drive.

Type the name of your student in the **File Name** field and then click **Save**.

3



	<p>A Crick Software Options File for your student is now saved in the Clicker 5 folder.</p> <p>To activate these User Preferences when you have a Grid set open, you simply go back to <b>Options</b> ➤ <b>Import User Options...</b>, locate the file, and <b>double-click</b> to open it.</p>
<p>4</p>	 <p>However, to make it easier for your students to start Clicker 5 using their own preferences, the simplest solution is to create a shortcut or alias on the desktop that the student can just double-click to start the program.</p> <p>To create this shortcut or alias, you must locate the actual file. Go to <b>Options</b> ➤ <b>Program Management...</b> to open a window with a tab called "Folder Locations".</p>  <p><i>Location of newly saved user options file</i></p> <p>This will tell you the path to the various components of the program.</p> <p><b>Windows</b> C:\ Documents and Settings\ All Users\Shared documents\Clicker 5</p> <p><b>Macintosh</b> MacintoshHD:\Users\Shared\Crick Software\Clicker 5 files</p>
<p>5</p>	<p>Follow the path to locate the student preference file and then <b>right-click</b> the file icon and <b>Send to Desktop</b> to create a shortcut (<b>Windows</b>) OR Go to <b>File</b> ➤ <b>Make alias</b> and drag the new alias to the desktop (<b>Macintosh</b>).</p>  <p>Your student can now double-click on that shortcut or alias to launch Clicker 5 so his or her preferences are automatically in effect.</p>

V Tip...

User preferences override any settings that may be connected to the Grid set that is open. Because of this, you can go ahead and create or modify Grid sets that can be used with a number of students, even if they have different preference settings. Simply have the students launch Clicker 5 through their preference files.

To make things even easier for the students, create a Home Grid that organizes the Grid sets you want them to access. You can see instructions on how to create a Home Grid by viewing the tutorial at <http://www.setbc.org/Download/LearningCentre/Access/C5MakeHomeGrid.pdf>.

## Saving Student Documents

When students use Grids to write in the ClickerWriter part of Clicker 5, you may want to save these documents for further work, printing and so on. Saving the ClickerWriter document follows the same process as saving any other word processing file.

Go to **File** > **Save document** or **File** > **Save document as...**

1

The **Save** window will open up. Depending on which folder you last opened, you may need to navigate up levels until you get to the Clicker 5 folder.

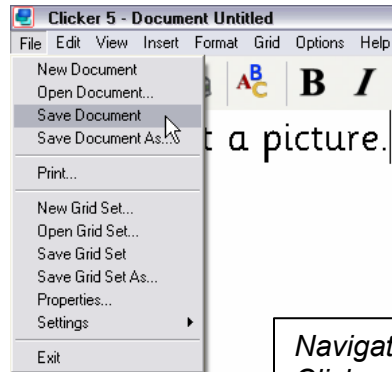
In this folder, you can create a new folder for your student by clicking the **New folder** button.

Name your folder "Billy's documents" or something that you can identify easily.

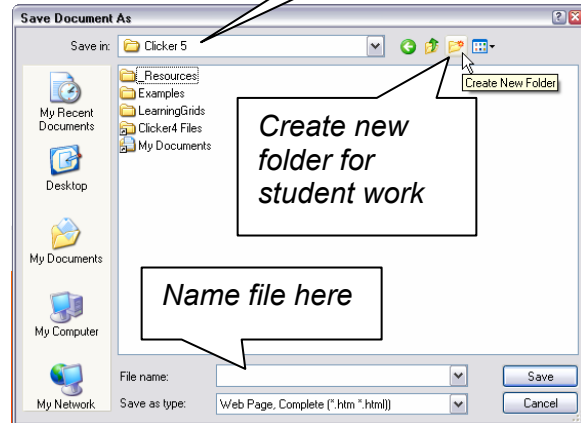
Once the folder is created, you simply name your file in the **File name** field and then click **Save**.

2

Your student can then retrieve the document any time by clicking the **Open** button on the ClickerWriter toolbar and navigating to his or her document folder.



Navigate to Clicker 5 folder



Create new folder for student work

Name file here



V Tip...

This is one way to organize your student's work. You could also save the files in the **My documents** folder or in a folder named and located elsewhere. Wherever you decide to save the documents, make sure it is named so it is easily identified and in a location that is easy to find.

This concludes the tutorial on Setting User Preferences in Clicker 5. Please look for other tutorials and Clicker 5 demonstrations at [http://www.setbc.org/setbc/access/access\\_clicker5\\_resources.html](http://www.setbc.org/setbc/access/access_clicker5_resources.html).